



sign in safe

Sign in Safe Privacy Policy

Sign in Safe values your privacy! Just in case you were wondering, we will never on-sell your information, and our organisations have agreed not to use your details for marketing purposes (see terms and conditions).

We exist to provide simple, contactless record keeping ensuring the safety and health of your patrons. That's it. We take what we do seriously, so you can focus on what you do. We never use your location data, or seek to track your phone. You are in complete control of what data you share with us.

So, what does this privacy policy cover?

This privacy policy covers all the personal information that you share with us.

Sign in Safe is the organisation responsible for collecting and handling Personal Information in this Privacy Policy. **Sign in Safe** means (Sign In Safe ABN 29011299023) and we also may refer to Sign in Safe as "We" throughout this document. This privacy policy covers the services offered by Sign in Safe via our website.

This policy sets out how we collect and handle Personal Information from people who connect with us, such as:

- **Website Visitors** – People who browse or visit our website
- **Users** – People who use the Sign In feature at one of our many sites
- **Site Managers** – People who manage one of our many sites and may be responsible for manually entering data from those who visit the site
- **Organisations** – People who list sites with us.

This policy applies to Sign in Safe and all persons who access our services, including Website Visitors, Users, Site Managers and Organisations, who will be collectively referred to as "**You**" or "**Users**".

What is Personal Information?

Personal information is information that could identify you. In the case of Sign In Safe, this could include your name, phone number, email address, IP address and user agent string.

What Personal Information are you collecting?

If you are a **visitor** to our website, we don't ask for any personal information from you! You are welcome to browse but if you put it in contact form obviously we will need contact details to respond to you! Logs will also collect IP address and user agent string from all visitors.

As well as this, if you are a **user**, and you use our website to sign in and out of sites we will collect your name and your phone number. We will not ask you for your email address, or any location data. You are simply sharing your name and phone number so that anyone who needs to contact you in the future can do so. Our website does not use location tracking.

Similarly, if you are a **site manager**, overseeing people signing into a site we still only collect your name and phone number! We are not in the business of data collection or sales!

Additionally, if you are an **organisation** setting up sites with us, we will also need some details about your organisation, and your email address! We will use this email address to ensure you are up to date with all the latest updates from Sign in Safe relevant to your organisation! You can always unsubscribe if you don't want to receive these emails! Simply reply with "Unsubscribe" in the subject line.

What will you do with my Personal Information?

We will only use your personal information as needed to update you with health notifications as necessary, required by the Australian Department of Human Services, or other similar government organisations as required by law in other countries, if the website is accessed in those countries.

Our organisers agree not to use your name and mobile phone number for marketing purposes, and we won't either! We will also never on-sell your data to others, it's your data!

We may use your data to contact you in response to your contact requests, or issues with your organisation or sites you manage. We will only use your data to ensure that Sign in Safe is a helpful and functioning solution for your company!

Where is my Personal Information stored?

Your data is stored using AWS cloud within Australia. All data is encrypted in transit and at rest. We strongly value security and are regularly seeking external reviews to test the security of our product and data storage.

Complaints and how to Contact Us

If you would like to contact us for more information on our privacy policy, or if you have any concerns over the protection of your personal information please contact privacy@signinsafe.io. We will respond to any complaints within 7 days.

If you are not satisfied with the outcome of your complaint or the way we handled it, you can take your complaint to the Office of the Australian Information Commissioner at www.oaic.gov.au